



The Bhagirathi Cooperative Milk Producers' Union Limited
(A Govt. of West Bengal Project)

BU: MKTG:ADV:1619

Dated: 05.10.2020

NOTICE INVITING OFFLINE TENDER

Name of the work: Printing and supply of Framed Banner as per approved design and specifications specified by the Milk Union

Offline tenders are invited by The Bhagirathi Cooperative Milk Producers' Union Limited in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and sufficient experience in ***Design, Printing*** and technical credential on execution of similar nature of work.

Scope of Work:

Sl No.	Description Goods	Specifications	Quantity
1.	Printing and Supply of Framed Banner as per design and specifications provided by the Milk Union	Flex Material Size: (5ft*3ft)	250 Nos
2.	Printing and Supply of Framed Banner as per design and specifications provided by the Milk Union	Flex Material Size: (4ft*2ft)	400 Nos

Time line for tender:

PARTICULAR	DATE & TIME
Date of Publication of NIT	05.10.2020 at 1500 hrs
Tender submission start date & time	05.10.2020 from 1510 hrs
Last date & time of submission of Bids	12.10.2020 till 1100 hrs
Date & Time of opening of Technical Bid	12.10.2020 at 1300 hrs
Date & Time of opening of Financial Bid	To be notified later

Estimate of the Work: Nil. Rate to be offered by the bidder should be upon prevailing market rate.

Eligibility Criteria & Mandatory Documents:

Experience: Bidder should have at least 1 (one) year of experience in design, printing, supply and erection. Work Completion certificate of from a competent authority should be submitted in support of the claim.

Submission of bids: The bids will be submitted in offline mode.

Technical bid submission:

All the mandatory documents namely

1. Work completion certificate from competent authority
2. GST Registration
3. Copy of valid PAN

Shall be placed in a sealed cover having written on top “**Printing and supply of Framed Banner**”

Financial Bid Submission:

The financial offer of the bidder shall be submitted in a sealed cover having written on top “Financial Bid for **Printing and supply of Framed Banner**”. The financial offer of the bidder shall be in the following format:

<p>To</p> <p>Bid Inviting Authority Office of the Managing Director The Bhagirathi Cooperative Milk Producers’ Union Limited</p> <p>Sub: Financial Offer</p> <p>Sir,</p> <p>I beg to submit that I agree with all the terms and conditions mentioned in the NIT No BU: MKTG:ADV: dated 05.10.2019 and submitting my Financial Offer of Rs. for Printing and supply of Framed Banner My financial offer includes all the taxes and incidental charges FOR BCMPUL.</p> <p>You are requested to kindly accept my financial offer</p> <p style="text-align: right;">Yours faithfully</p> <p style="text-align: right;">[Name of the Bidder]</p> <p>Dated:</p>
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Both the sealed covers of Technical and Financial bid shall be placed in another bigger sealed cover having written on its top as “BID for **Printing and supply of Banner**”.

The bid shall be submitted in The Bhagirathi Cooperative Milk Producers' Union Limited.

Validity of the bid: The bid once submitted will be valid for 90 days.

Work Completion period: The selected bidder shall complete his work within 7 from the date of issuing work order.

Other Terms & Conditions:

1. Income tax and other mandatory tax deduction shall be done as per government norms before payment.
2. This office shall have the right and discretion to terminate the contract in the event of any sort of breach of contract.
3. Any black listed bidder shall not be allowed to participate in this NIT
4. No cost escalation will be entertained
5. Payment will be made after satisfactory completion of Work with 15 days.
6. Subletting of work is not allowed
7. Penalty shall be imposed @1% of the total pending works if the works are not completed within the stipulated time mentioned in the bid.
8. Materials not adhering the approved design shall not be accepted.
9. Bidders are required to understand the design and the requirement of the Milk Union and then quote the rates.
10. In case of any dispute between the supplier and the Milk Union the decision of the Milk Union shall be final and binding.

The bid inviting authority reserves the right to reject or cancel any bid without assigning any reason whatsoever.

Sd/-

Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Copy forwarded to:

1. Office Notice Board
2. Official Website (www.bhagirathimilk.com)